



Attach a recent  
Passport Size  
Photo  
Here.

**APPLICATION FORM FOR ADMISSION TO CERTIFICATE AND DIPLOMA  
PROGRAMMES FOR ACADEMIC YEAR 2025/2026**

**PART I : INTRODUCTION**

1. TAKE NOTE OF THE FOLLOWING:

- i. Every applicant must pay a non-refundable application fee of **Tsh.10,000/= through VODA LIPA, TIGO LIPA, or Bank.**
- a) Applicant must affix a passport size photograph on the space provided
- b) The successful applicants will be **notified 1-2 weeks before commencement** of the courses.
- c) *The College is located in **Ivumwe Area of Mbeya City**, opposite Mwakibete Secondary School – along the road to UWATA Hospital)*

**PART II : PERSONAL DETAILS**

2. FIRST NAME: (Block Letters)

.....

3. SECOND or MIDDLE NAME: (Block Letters)

.....

4. LAST NAME or SURNAME: (Block Letters)

.....

*NOTE: The names entered in this form must be the same as those on your official Academic certificates.*

5. Date of Birth.....

6. Gender.....

7. Place of Birth: Town/Village ..... District ..... Region  
..... Country.....

8. Place of Residence: Town/Village ..... District ..... Region  
..... Country .....

9. Nationality .....

10. Present Address.....

.....

11. Permanent Home Address .....
- .....
12. Tel./Mobile .....
13. Email Address .....
14. Religion.....
15. Marital status: Married (YES) / (NO) .....
- .....
16. Employment Status: Please Tick (✓)
- a. Employed ..... ☐
- b. Pastor ..... ☐
- c. Musician ..... ☐
- d. Business ..... ☐
- e. Farmer/Peasant ..... ☐
- f. Pastoralist ..... ☐
- g. Graduated Pupil/Student ..... ☐
17. Other Job/Specify ..... ☐
18. If Employed, Mention the Employer .....
- .....
19. Disability .....
20. General Health Status .....

### **PART III : EDUCATIONAL QUALIFICATION**

**21. School(s) and College(s) or Universities Attended**

### **22. EDUCATION BACKGROUND INFORMATION**

	<b>P/SCHOOL</b>	<b>O' LEVEL</b>	<b>A' LEVEL</b>
<b>Name of School</b>			
<b>Index Number</b>			
<b>Completion Year</b>			
<b>Postal Address</b>			
<b>City /Region</b>			

*Other relevant qualifications e.g. Diploma, Certificate etc*

<b>INSTITUTION</b>	<b>COURSE TAKEN</b>	<b>AWARD</b>
--------------------	---------------------	--------------


**Note:** In order to verify your qualification it is important to attach relevant **certificate copies** of the above-mentioned schools and colleges you attended)

#### **PART IV: PROGRAMME APPLIED FOR STUDY**

23. Please put a tick (✓) in the appropriate COURSE and PROGRAMME for Study.

	<b>COURSE</b>	<b>CERTIFICATE</b>	<b>DIPLOMA</b>
i.	<b>Music Production And Technology</b>		

**Note:**

- a. Those who wish to attend the **Music Production Course** they should be computer users, otherwise they should attend at least 2 programs of the **Basic Computer Skills Course** Introduction to Windows and Microsoft Office Word before attending their interested courses.

#### **PART V: COLLEGE ACCOMODATION**

24. I will need a college accommodation  
(YES/NO) .....

#### **PART VI : FEE PAYMENT**

25. My course fees will be paid by:

- a. Myself (YES) / (NO).....
- b. If NO, Mention your Sponsor
- i. My Employer (Name).....
- ii. Any other sponsoring organization or person (Name)  
.....  
(Relationship).....

**Note:** If you have ticked (i) or (ii) please ask your prospective sponsor to complete No. 25 below.

#### **26. EMPLOYER'S/SPONSOR'S CERTIFICATE**

To be completed by a responsible officer authorized by the Organization/Family

(a) I/We .....

Confirm that the applicant will be released for the purpose of attending the course for the whole of the required period.

- (b) We further confirm that if the applicant will be accepted, we will pay the College fees as indicated on this Form.

Signed.....

Full Name.....

Rank.....

**PART VII: APPLICANT'S DECLARATION**

I, THE APPLICANT, CERTIFY THAT THE INFORMATION GIVEN ABOVE IS CORRECT

.....  
**APPLICANT'S SIGNATURE**

.....  
**DATE**

**NOTE:**

1. **INCOMPLETE Application forms shall not be processed.**
2. **Submission of false information shall lead to criminal prosecution.**
3. **For those with non-Tanzanian certificates should make sure that their certificates are translated according to NECTA grades before submitted for application.**
4. **NTA 4 certificate in Music production and Sound Technology is open to holders of Four Passes of form four level excluding religion subjects.**
5. **NTA 5 & 6 diploma level in Music production and Sound Technology is open to holders of NTA 4 in Music Production and Sound Technology or Form VI with at least 1 Principal and a subsidiary Pass**
6. **Attach secondary school and other Education certificates at the end of this form.**
7. **Attach copies of transcripts of college education at the end of this form.**